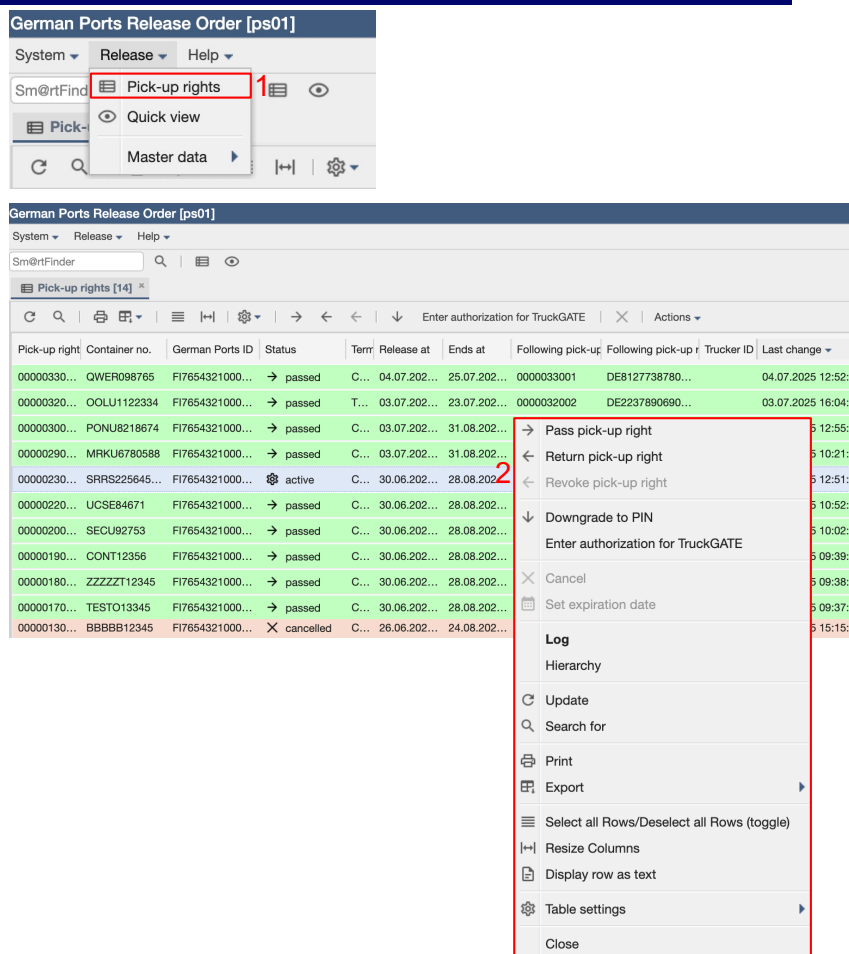


## Handling Pick-up rights

Login to your account via the German Ports Web Portal:

1. Navigate to “Release” and select “Pick-up rights”. A new tab titled “Pick-up rights” will appear, displaying several data fields.
2. By right-clicking on the different pick-up rights, you can conduct further actions depending on the status. Unable actions are shown unclickable in grey font.

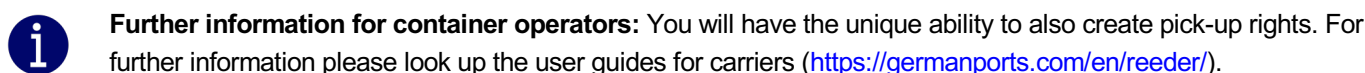


**Possible actions based on current pick-up right status:**

<b>Active</b>	“Pass”; “Return”; “Downgrade to PIN”; “Enter authorization for TruckGATE”
<b>Passed</b>	“Revoke”
<b>Cancelled</b>	-
<b>PIN downgraded</b>	-

## Possible actions with a pick-up right and its meanings

Action	Meaning
<b>Pass</b>	<ul style="list-style-type: none"> <li>Passing on the pick-up right to a subcontractor.</li> </ul>
<b>Return</b>	<ul style="list-style-type: none"> <li>Returning an already received pick-up right to its previous owner.</li> </ul>
<b>Revoke</b>	<ul style="list-style-type: none"> <li>Pulling back a pick-up right, which was passed to sub-contractor. This results in receiving back the revoked pick-up right in status “active”.</li> </ul>
<b>Enter authorization for TruckGATE</b>	<ul style="list-style-type: none"> <li>Enabling a Truck driver to book a slot via TruckGATE for the specific container and pick-up right.</li> </ul>
<b>Downgrade to PIN</b>	<ul style="list-style-type: none"> <li>If the party which should be involved in the pick-up process is not yet participating in German Ports, you can alternatively create a release reference (PIN) and pass it on to a subcontractor. From then onwards, only the PIN can be used to pick-up a container.</li> </ul>

 **Further information for container operators:** You will have the unique ability to also create pick-up rights. For further information please look up the user guides for carriers (<https://germanports.com/en/reeder/>).