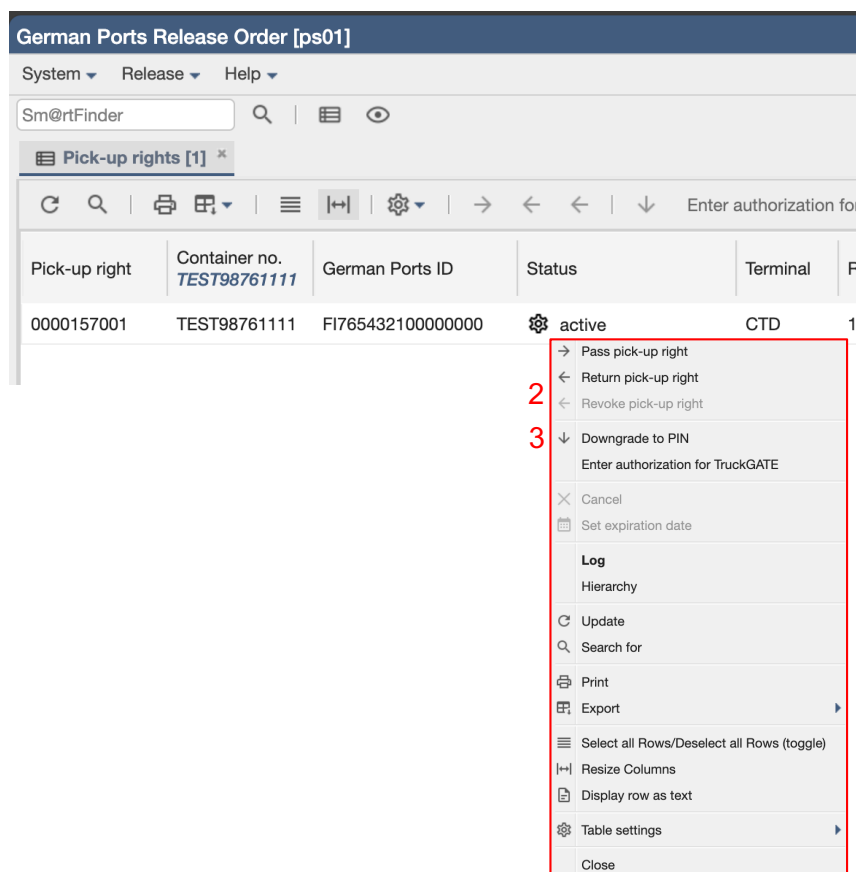
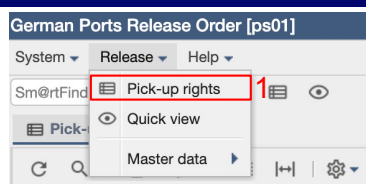


Handling Pick-up rights - Downgrade to PIN

Login to your account via the German Ports Web Portal:

1. Navigate to “Release” and select “Pick-up rights”. A new tab titled “Pick-up rights” will appear, displaying several data fields.
2. By right-clicking on the different pick-up rights, you can open a context menu with further actions.
3. Now select the ‘Downgrade to PIN’ option.



4. A pop-up window appears with a warning message. If you want to proceed with the action, confirm with ‘Yes’.
5. The PIN will then be provided to you, and another pop-up window will appear.
6. Click on ‘OK’ to finalise the process

